

PCSIR LABORATORIES COMPLEX KARACHI

Information for Clients (under research and development)

The ILO fosters industrial research linkages with the PCSIR Karachi Lab Complex to promote research base development. PCSIR provides testing, calibration, consultancy, training, referred projects, technical reports, process improvement & development, process lease-out, and research & development (R&D). PCSIR encourages the extension of research results to economic development, boosting Pakistan's industrial development and exports.

How to Enquiry about testing and calibration services for research and development:

- Clients should submit an Enquiry request for sample testing or calibration certificate and research to the Director General-PCSIR by E-mail (pcsir_ilo@hotmail.com, ilo@pcsir-khi.gov.pk, [Tel:021-99261919](tel:021-99261919), 021-99261946) or in person, on their company's letterhead. (Specimen of the application is available on PCSIR Karachi website)
- Provide complete information about the client in the application (name, address, E-mail address, and cell number).
- Provide sample or item details (name and description), and required parameters (moisture content, pH, colour, etc).
- ILO will provide a quotation with testing / R&D charges, payment method, and sample / item quantity.

How to submit your sample or item to the ILO for testing, calibration and research:

- Bring a pay order for the required amount or charges from any bank in favour of "Centralized Deposit Account of PCSIR-NIDA-16-3" (FTN # 9013714-7).
- **Kindly note that PCSIR is exempted from Tax under section No. 14(1). Part I Sr. No. 154 of Income Tax Ordinance (1979) and clause (95) section (53) on Income Tax Ordinance 2001,**
- Apply for sample testing or calibration certificates and research by a written application on the company's letterhead to the Director General-PCSIR (Specimen of the application is available on the PCSIR Karachi website).
- Provide complete information about the client and sample (As described in the enquiring section above).
- Provide a properly packed sample in good condition at the ILO office along with the original pay order.
- Must collect your receipt from the sample collection section.
- Please collect the report as per the instructions provided in the receipt after the stipulated time.

NOTE:

Clients must show original receipts to report collection.

PCSIR is striving to improve its facilities for research and development, so please fill out the feedback form with comments or suggestions available outside OIC-ILO Office.

SPECIMEN FOR ENQUIRY UNDER RESEARCH & DEVELOPMENT

The Director General,
PCSIR Laboratories Complex,
Karachi.

Dated: ____ - ____ - 2023

Subject: **Enquiry about the availability of testing / calibration of sample / item
for research and development.**

Honorable Sir,

With due respect, it is stated that we would like to enquire about the availability and charges of the testing/calibration facility at your laboratory for research and development. Our sample/item details are as below:

1- Name of Sample/item: _____

2- Specific description of sample/item: _____

The test/calibration parameters details are as under:

	Parameter / R&D Required		Parameter / R&D Required
a)		d)	
b)		e)	
c)		f)	

It is, requested that the required information may please be provided under research and development.

Thanking You,
Yours Obediently

Signature: _____

Name: _____

Mobile Number: _____

SPECIMEN FOR SUBMISSION OF SAMPLE / ITEM UNDER RESEARCH AND DEVELOPMENT

The Director General,
PCSIR Laboratories Complex,
Karachi.

Dated: - - 2023

Subject: Submission of sample / item for testing / calibration for
research and development.

Honorable Sir,

With reference to your quotation # ILD/ENQ- ----- /2023, we would like to submit our sample/item _____ for testing/calibration facility at your laboratory for research and development. Our sample/item details are as below:

- 1- Name of Sample/item: _____
- 2- A specific description of the sample/item: _____

The test/calibration parameters details are as under:

	Parameter / R&D required		Parameter / R&D required
a)		d)	
b)		e)	
c)		f)	

The pay order number: _____, amount Rs. _____ dated: - -2023 (pay order date) in original is attached herewith. It is, requested that the sample/item may please be tested/calibrated as per your quotation and that the result report/certificate may please be issued under research and development.

Thanking You,
Yours Obediently

Signature: _____
Name: _____
Mobile Number: _____